



SETHU INSTITUTE OF TECHNOLOGY

Pulloor, Kariapatti – 626 115

(Accredited by NAAC || An Autonomous Institution)

(Approved by AICTE, New Delhi and affiliated to Anna University, Chennai)

Minutes of the Internal Quality Assurance Cell Meeting

Date: 08.05.2024

The Twenty Eighth meeting of Internal Quality Assurance Cell was conducted on **08.05.2024** at 10.30am in the Conference Hall. The following members were present.

S. No	Name	Designation	Position
1.	Dr. G.D. Sivakumar	Principal	Chairperson
2.	Mr. S.M. Seeni Mohaideen	Chief Executive Officer	Management Members
3.	Mr. S.M. Seeni Mohamed Aliar Maraikkayar	Joint Chief Executive Officer	
4.	Mrs. S.M. Nilofer Fathima	Director (Administration)	
5.	Dr. S.M. Nazia Fathima	Director (R&D)	
6.	Dr. R. Murali kannan	Controller of Examinations	
7.	Dr. A.M. Shanawaz	Dean Academics	Faculty Members
8.	Dr. S. Mohanalakshmi	Dean, S&H	
9.	Dr. T. Gangadharan	Asso. Prof./Mech	
10.	Dr. S. Devanand	Asso. Prof./Mech	
11.	Mr. T. Harish Babu	Asst. Prof./EEE	
12.	Mrs. M. Maheswari	Asst. Prof./ECE	
13.	Mr. S. Deepak	Administrative Officer	Senior Administrative Officer
14.	Dr. M. Selvi	Psychologist, M.S Chellamuthu Trust & Research Foundation, Ahana Hospital, Madurai	Society Member
15.	Selvi. B. Thirisha	III Year, Mech	Student Members
16.	Selvan. Dinesh Kumar	IV Year, IT	
17.	Mr. J. Paul Murugan	Scientist, Indian Space Research Organization (ISRO)	Alumni Member
18.	Mr. G. Rajamurthy	Director, Singai Coirs Cluster Pvt. Ltd., Singampunari, Sivagangai Dist.	Employer/Industrialist
19.	Dr. S. Siva Ranjani	Dean-IQAC	Coordinator

The Principal welcomed all the members of the IQAC and briefed about the various quality assurance initiatives of the College and requested the IQAC coordinator to proceed as per the agenda.

28.IQAC.1.0	Ratification of the Previous Minutes
	The minutes of the previous meeting was ratified by the IQAC. The Cell also reviewed the Action Taken Report and approved the same.
28.IQAC.2.0	Quality Assurance Initiatives of the Institution
28.IQAC.2.1	NBA Accreditation
	<ul style="list-style-type: none"> • IQAC reviewed the Complaints file of NBA for CSE, ECE, EEE Department and SAR criterion wise verification for Civil Department in February 2024. • The IQAC noted that the Expert Committee visited for the Compliance report submitted by CSE, ECE, and EEE on 9th March 2024. • IQAC Reviewed the NBA SAR for Civil and PG programs (COS,CSE,PED,CAD/CAM) on regular basis.
28.IQAC.2.2	NAAC Accreditation
	<ul style="list-style-type: none"> • It is informed that the AQAR for the year 2023-2024 submitted on 6th May 2024.
28.IQAC.3.0	Review of Attainment Analysis of POs, PSOs and COs
28.IQAC.3.1	PO Attainment Analysis
	<p>The IQAC cell will conduct a review of the PO/PSO attainment analysis for the Mech, CSE, ECE, EEE, IT, Civil, Agri, and BME departments for the batch 2018-2022.</p> <ul style="list-style-type: none"> • IQAC suggested to Organize Innovative Product Development programme which will assist students to enhance their project management skills for attaining PO11 in department of mechanical engineering. • IQAC suggested to encourage students to participate in internships and in-plant training at various technical industries in order to develop their lifelong learning skills for attaining PO12 in department of computer science and engineering.
28.IQAC.3.2	CO Attainment Analysis
	<p>The following suggestions were given for all programs for the improvement in CO attainment.</p> <ul style="list-style-type: none"> • Students should be encouraged to participate in in-plant

	training and value-added courses to broaden their fundamental skills about current technologies and meet the industry demands.
28.IQAC.4.0	Strategic Plan and its Achievement of targets
	The IQAC noted the efforts taken to achieve the targets of 2023-2024
28.IQAC.5.0	Student Satisfaction Survey
	A survey on student satisfaction will be conducted in May 2024 to analyze the satisfaction of the students in various factors.

Dr.S.Siva Ranjani, Dean - IQAC thanked all the members for their active participation and valuable suggestions.

S. Siva Ranjani

IQAC COORDINATOR

Dr. S.Siva Ranjani
Dean
Internal Quality Assurance Cell,
Sethu Institute of Technology
Kariapatti, Virudhunagar-625115.

[Signature]
PRINCIPAL

Dr G.D.SIVAKUMAR,
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SETHU INSTITUTE OF TECHNOLOGY
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ACTION TAKEN REPORT ON TEWNTY EIGHTH MEETING MINUTES

28.IQAC.3.1	PO Attainment Analysis
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Based on the suggestions given by the members the Departments are requested to motivate the students to participate in internships and in-plant training to various technical industries in order to develop their lifelong learning skills and current technologies to meet the industry demands.

IQAC COORDINATOR

Dr. S.Siva Ranjani
Dean
Internal Quality Assurance Cell,
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Kariapatti, Virudhunagar-625115.

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