



Estd. 1995

SETHU INSTITUTE OF TECHNOLOGY

Pulloor, Kariapatti – 626 115

(Accredited by NAAC // An Autonomous Institution)

(Approved by AICTE, New Delhi and affiliated to Anna University, Chennai)

Minutes of the Internal Quality Assurance Cell Meeting

Date: 16.11.2022

The Twenty Second meeting of Internal Quality Assurance Cell was conducted on 16.11.2022 at 11.30 am in the Conference Hall. The following members were present.

| Sl.No. | Name of the Member | Position |
|--------|---|------------------------------|
| 1. | Dr. A. Senthil Kumar Principal | Chairperson |
| 2. | Dr. G.D. Sivakumar Vice Principal | Management Representative |
| 3. | Dr.S.Sivaranjani Dean - CSE & IT | Faculty Members |
| 4. | Dr.R.MuraliKannan Controller of Examinations | |
| 5. | Dr.C.Muthusamy HoD- Mech. | |
| 6. | Dr.M.Parvathy HoD-CSE | |
| 7. | Dr.M. ParisaBeham HoD-ECE | |
| 8. | Dr.M.Poomani @ Punitha HoD-IT | |
| 9. | Dr.K.Arumugam HoD-CIVIL | |
| 10. | Dr.K.Kannan HoD-AGRI | |
| 11. | Dr. S. Rathnamala HoD - AI&DS | |
| 12. | Dr. R.Tamilselvi PG Head – COS | |
| 13. | Dr.B.Meenakshi Sundaram PG-Head - M.E.PED | |

| Sl.No. | Name of the Member | Position |
|--------|---|----------------------------------|
| 14. | Dr. D. Lakshmanaraj HoD-Maths | Faculty Members |
| 15. | Dr.V.Revathy HoD-Physics | |
| 16. | Dr.L.Jayalakshmi HoD-Chemistry | |
| 17. | Dr.S.Ramesh HoD(i/c) - English | |
| 18. | Mr.T.Harish Babu Asst.Prof./EEE | |
| 19. | Mr. R. Logaraja Asst.Prof./Civil | |
| 20. | Selvi.S.Nithya Sri, Third Year, IT | Student Members |
| 21. | Selvan.V.Mathanraja, Third Year, EEE | |
| 22. | Selvi. R.S. Sobana, Second Year, AI&DS | |
| 23. | Selvan.S.Karthikeyan, Third Year, AGRI | |
| 24. | Mr.S.J.Pradeep Proprietor, Techno Fusion, Engineering Consultant & Contractor, Aruppukottai. | Alumni Member |
| 25. | Mr.G.Rajamurthy Director, SingaiCoirs Cluster Pvt. Ltd., Singampunari, Sivagangai Dist. | Employer |
| 26. | Dr.T.Guru Baskar Dean Administration | Senior Administrative Officer |
| 27. | Dr. A. Merline Dean – Planning & Development, ECE Dept. | Co-ordinator |

The Principal welcomed all the members of the IQAC and briefed about the various quality assurance initiatives of the College and requested the IQAC coordinator to proceed as per the agenda.

| | |
|-------------|--|
| 22.IQAC.1.0 | Ratification of the Previous Minutes |
| | The minutes of the previous meeting was ratified by the IQAC. The Cell also reviewed the Action Taken Report and approved the same. |
| 22.IQAC.2.0 | Quality Assurance Initiatives of the Institution |
| 22.IQAC.2.1 | NAAC Accreditation |
| | <input type="checkbox"/> It is noted that the review of NAAC SSR is done Criterion wise on a regular basis |
| 22.IQAC.2.2 | NBA Accreditation |
| | <input type="checkbox"/> Review of Prequalifier of Civil Engineering Department was held on 12.10.2022. <input type="checkbox"/> Planned to conduct review of SAR with all Supporting Documents for Civil Engineering department. |
| 22.IQAC.3.0 | Quality Enhancement Programs |
| | Phase-II of Capacity Building Workshop for the Effective Implementation of OBE will be conducted for the newly joined Faculty Members between 19.12.2022 and 30.12.2022. |
| 22.IQAC.4.0 | Review of Attainment Analysis of COs |
| 22.IQAC.4.1 | Consolidated Attainment Analysis of COs of Even Semester Courses of 2021-2022 |
| | <p>The attainment analysis of COs of Even Semester Courses of 2021-2022 was reviewed for all the programs.</p> <p>The following suggestions for the improvement in POs and PSOs attainment were reviewed:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Higher order learning must be promoted among students by ensuring proper assessment questions in the Assignments <input type="checkbox"/> New content should be addressed based on safety and health issues for the relevant courses |

Dr. G.D.Sivakumar, Vice Principal thanked all the members for their participation.

IQAC COORDINATOR
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SETHU INSTITUTE OF TECHNOLOGY
PULLOOR - 626 115, Kariapatti Taluk
Virudhunagar District, Tamil Nadu

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ACTION TAKEN REPORT ON TWENTY SECOND IQAC MEETING MINUTES

22. IQAC.3.0 Quality Enhancement Programs

Phase-II of Capacity Building Workshop for the Effective Implementation of OBE was conducted for the newly joined Faculty Members 19.12.2022 and 30.12.2022.

22.IQAC.4.1 Consolidated Attainment Analysis of COs of Even Semester Courses of 2021-2022

Based on the suggestions given by the members the Departments are requested to add new content which addressing the safety and health issues in the relevant courses.

IQAC Coordinator

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Virudhunagar District, Tamil Nadu

Principal

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