



# SETHU INSTITUTE OF TECHNOLOGY

Pulloor, Kariapatti – 626 115

(An Autonomous Institution)

(Approved by AICTE, New Delhi and affiliated to Anna University, Chennai)



## Internal Quality Assurance Cell Meeting

Date: 22.01.2016

### Agenda:

1. Quality Assurance Initiatives of the Institution
2. Quality Enhancements programs conducted
3. Academic Audit
4. Initiatives taken to enhance the attainment of COs, POs and PEOs
5. Research & Development, Consultancy and Extension Activities
6. Strategic Plan of the Institution

The third meeting of Internal Quality Assurance Cell was conducted on 21.01.2016 at 11.00 am in the conference hall. The following members were present.

S. No.	Name of the Member	Present Professional Position/Occupation	Position
1.	Dr.A.Senthil Kumar	Principal	Chairperson
2.	Dr.G.D.Sivakumar	Vice Principal	Management Representative
3.	Dr.P.Seenikannan	HoD-MECH	Faculty Members
4.	Dr.J.Sutha	HoD-CSE	
5.	Dr.M.Santhi	HoD-EEE	
6.	Dr.T.Joshva Devadas	HoD-IT	
7.	Dr.Kumudha	HoD-CIVIL	
8.	Dr.K.Hemalatha	HoD-EIE	
9.	Prof. N.Sekar	HoD-Chemical	
10.	Dr.P.G.Jansi Rani	Dean – S&H	
11.	Mr.T.Guru Baskar	AP(S.G)	
12.	Dr.A.Srinivasan	Prof & PG Prog. Head - PED	
13.	R.Arunachalam	III Year ECE	Student Members
14.	V.Vasumathi	III Year IT	
15.	M.Ellakiya	III Year CIVIL	
16.	S.Monisha	III Year E&I	

17.	Mr.K.Aravindan,	Propreitor, PMK Engg Services, Madurai.	Alumni
18.	Ms.R.Anitha,	Hardware Designer, Toyotech Automation System, P.P.Chavadi, Madurai.	
19.	Mr.B.T.Bangera	Managing Director, Hitech Arai Ltd, Madurai.	Employer/Industrialist
20.	Dr.R.Jayaraman	Member Secretary, Centre for Entrepreneurship Development, Madurai.	Community Representative
21.	Dr.A.Merline	Dean – Planning & Development	Co-ordinator

The Chairperson of the committee welcomed the members of IQAC.

The following matters were discussed.

#### **Agenda 1: Quality Assurance Initiatives of the Institution**

- The IQAC congratulated the Departments of Mechanical Engineering, Computer Science and Engineering and Electronics and Communication Engineering for obtaining NBA accreditation for their UG programs under tier-I format for two years with effect from 01.07.2015
- The details related to the preparation for the peer team visit of NAAC Accreditation which is scheduled between 3<sup>rd</sup> and 5<sup>th</sup> March 2016 was discussed
- It was also decided that the programs of EEE and IT should apply for NBA accreditation under tier-I format at the earliest as the accreditation expires on 01.07.2016.
- The members were informed that Outcome Based Education is implemented in all the programs

#### **Agenda 2: Quality Enhancements programs conducted**

- The details of the programs conducted to improve the technical and pedagogical competency of the faculty members were discussed. Also the details related to the programs attended by the faculty members were presented



### Agenda 3: Academic Audit

- The reports of Academic audit of all the Departments and the Action Taken Reports were discussed in detail.

### Agenda 4: Initiatives taken to enhance the attainment of COs, POs and PEOs

- The Chairperson asked the Heads of the Departments to give more focus towards attainment of COs, POs and PEOs in all the programs arranged in the Departments and were asked to review the attainment periodically

### Agenda 5: Research & Development, Consultancy and Extension Activities


- The ongoing funded projects and the consultancy projects were discussed. The members insisted that more focus efforts are required to obtain more funding for research projects and consultancy

### Agenda 6: Strategic Plan of the Institution

- The Strategic Plan for five years (2016-2020) prepared by the Strategic Planning Group was presented by the coordinator. The targets to be achieved in 5 years were also discussed.
  - Principal gave the following suggestions:
    - Promoting innovation among faculty and students could be included under the objective Promoting Research Ambience and Culture
    - Equipping all students for placement/higher studies could be included under the objective Enriching student experience
  - Dr. Jeyaraman gave the following suggestions:
    - Construction modern classrooms could be changed as Equipping classrooms with ICT tools
    - SIT could be a nodal centre for PMKVY scheme for Virudhunagar district
- IQAC recommended the submission of Strategic Plan to the Governing Council for further suggestions and approval

The coordinator thanked the members for their cooperation

  
IQAC COORDINATOR  
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