



SETHU INSTITUTE OF TECHNOLOGY

Pulloor, Kariapatti – 626 115

(An Autonomous Institution)

(Approved by AICTE, New Delhi and affiliated to Anna University, Chennai)



Internal Quality Assurance Cell Meeting

(Internal Preparatory Meeting-2) Date: 17.07.2015

Agenda:

- 1) Review of attainment analysis of COs.
- 2) Review of attainment analysis of POs
- 3) Review of attainment analysis of PEOs
- 3) Preparation of Perspective Plan

The second meeting of Internal Quality Assurance Cell was conducted on 17.07.2015 at 11.00 am in the conference hall. The following members were present.

Sl No.	Name of the Member	Present Professional Position/Occupation	Position
1	Dr.A.Senthil Kumar	Principal	Chairperson
2	Dr.K.Rajagopal	Dean - Academics	Senior Administrative Officer
3	Dr.P.Seenikannan	HoD-MECH	Faculty Members
4	Dr.J.Sutha	HoD-CSE	
5	Prof. Shakila Banu	HoD-ICE	
6	Prof. Helina Rajini Suresh	HoD-ECE	
7	Dr.M.Santhi	HoD-EEE	
8	Dr.T.Joshva Devadas	HoD-IT	
9	Dr.Kumudha	HoD-CIVIL	
10	Dr.K.Hemalatha	HoD-EIE	
11	Dr.P.G.Jansi Rani	Dean – S&H	
12	K.M.Senthil Kumar	IV Mech	Student Members
13	S.Nagapriya	IV Civil	
14	C.Abinaya Devi	IV ECE	
15	C.Sangavi	IV IT	
16	Dr.G.D.Sivakumar	Vice Principal	Management Representative
17	Dr.A.Merline	Dean – Planning & Development	Co-ordinator

The following matters were discussed.

1. The minutes of the previous meeting was read and passed
2. The consolidated report of attainment analysis of Course Outcomes of all the programmes was reviewed. It was insisted that to improve the Course Outcome attainment the faculty members may be motivated to use innovative teaching methods like collaborative learning, flipped class room, lecture with lab support and project based learning.
3. The IQAC suggested that the Course Committee and the Program Assessment Committee should rigorously analyze the attainment of course outcomes after every Periodical Test and take corrective measures.
4. The attainment analysis of POs was reviewed. The suggestions recommended by the various Department Advisory Boards were discussed in detail. It was suggested that the Departments implement those suggestions meticulously.
5. IQAC suggested that students must be encouraged to take up projects that try to solve problems faced by the society. This would enhance the attainment of Programme Outcome that addresses the Graduate Attribute, Engineer and Society.
6. The attainment analysis of PEOs of all the programs was reviewed.
7. The members of the IQAC suggested that to improve the core competency of the students a technical aptitude test may be conducted by the programmes at the end of every semester.
8. It was insisted that to motivate students for higher studies and participation in other competitive examinations the period allotted in the regular time-table of VII semester students should be used effectively.
9. The goals and objectives of the Perspective Plan document were discussed. It is decided that the Perspective Plan may be submitted for approval in the next Governing Council meeting

IQAC COORDINATOR
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