



Estd. 1995

## SETHU INSTITUTE OF TECHNOLOGY

Pulloor, Kariapatti – 626 115

**(Accredited by NAAC || An Autonomous Institution)**

*(Approved by AICTE, New Delhi and affiliated to Anna University, Chennai)*

### Minutes of the Internal Quality Assurance Cell Meeting

**Date: 25.02.2022**

The nineteenth meeting of Internal Quality Assurance Cell was conducted on 25.02.2022 at 02.00 pm in the Conference Hall. The following members were present.

Sl. No.	Name of the Member	Position
1.	<b>Dr. A. Senthil Kumar</b> Principal	Chairperson
2.	<b>Dr. G.D. Sivakumar</b> Vice Principal & Dean- MECH	Management Representative
3.	<b>Dr. R. Murali Kannan</b> Controller of Examinations	
4.	<b>Dr. C. Muthusamy</b> HoD- Mech.	
5.	<b>Dr. M. Parvathy</b> HoD-CSE	
6.	<b>Dr. M. Parisa Beham</b> HoD-ECE	
7.	<b>Dr. S. Sivaranjani</b> HoD-IT	
8.	<b>Dr. R. Arangasamy</b> HoD-BME	
9.	<b>Dr. V. Dharmaraj</b> HoD-AGRI	
10.	<b>Dr. R. Aghila</b> HoD - CSBS	
11.	<b>Dr. M. Malathi</b> PG Head - CSE	
12.	<b>Dr. R. Tamilselvi</b> PG Head -COS	

Sl. No.	Name of the Member	Position
13.	<b>Dr. B. Meenakshi Sundaram</b> PG-Head - M.E.PED	
14.	<b>Dr. D. Lakshmanaraj</b> HoD-Maths	
15.	<b>Dr. V. Revathy</b> HoD-Physics	
16.	<b>Dr. L. Jayalakshmi</b> HoD-Chemistry	
17.	<b>Dr. S. Ramesh</b> HoD(i/c) - English	
18.	<b>Dr. G. Soundaradevi</b> First Year Coordinator	
19.	<b>Mr. T. Harish Babu</b> Asst.Prof./EEE	
20.	<b>Selvan. S. Ulageshini</b> Final Year, ECE	Student Members
21.	<b>Selvi. C. Dhanya Lakshmi</b> Third Year, Mechanical	
22.	<b>Selvan. S. Aashish Raj</b> Third Year, CSE	
23.	<b>Selvan. G.N. Eeswar</b> Second Year, BME	
24.	<b>Mr. S.J. Pradeep</b> Proprietor, Techno Fusion, Engineering Consultant & Contractor, Aruppukottai.	Alumni Members
25.	<b>Ms. T. Rajathi</b> Techno Functional Business Analyst, Solartis Technology Pvt. Ltd., Madurai.	
26.	<b>Mr. G. Rajamurthy</b> Director, Singai Coirs Cluster Pvt. Ltd., Singampunari, Sivagangai Dist.	Employer/Industrialist
27.	<b>Dr. T. Guru Baskar</b> Dean Administration	Senior Administrative Officer
28.	<b>Dr. A. Merline</b> Dean – Planning & Development, ECE Dept.	Co-ordinator

The Principal welcomed all the members of the IQAC and briefed about the various quality assurance initiatives of the College and requested the IQAC coordinator to proceed as per the agenda.



<b>19.IQAC.1.0</b>	<b>Ratification of the Previous Minutes</b>
	The minutes of the previous meeting was ratified by the IQAC. The Cell also reviewed the Action Taken Report and approved the same.
<b>19.IQAC.2.0</b>	<b>Quality Assurance Initiatives of the Institution</b>
<b>19.IQAC.2.1</b>	<b>NBA Accreditation</b>
	<ul style="list-style-type: none"> <li>• It was informed that the submission of Compliance Report for the extension of NBA Accreditation for the UG Programmes of MECH and IT will be done in March 2022</li> <li>• It is noted that the Review meetings for the SAR Preparation of the B.E. Civil Engineering program is done regularly</li> <li>• It is also informed that meetings are conducted for PG Programs to prepare for NBA Accreditation</li> </ul>
<b>19.IQAC.2.2</b>	<b>NAAC Accreditation</b>
	<ul style="list-style-type: none"> <li>• It is informed that the Annual Quality Assurance Report (AQAR) for the year 2020-2021 is under preparation and it will be submitted in April 2022</li> </ul>
<b>19.IQAC.3.0</b>	<b>Quality Enhancement Program</b>
	<ul style="list-style-type: none"> <li>• The IQAC Coordinator informed that the Faculty Induction Program for the new faculty members is planned to be conducted in March 2022</li> </ul>
<b>19.IQAC.4.0</b>	<b>Academic Audit</b>
	<ul style="list-style-type: none"> <li>• It is informed that the Academic Audit will be conducted in March 2022 for the academic year 2021-2022</li> </ul>
<b>19.IQAC.5.0</b>	<b>Stakeholders' Feedback</b>
	<ul style="list-style-type: none"> <li>• The IQAC noted that Student Welfare Committee meeting was conducted exclusively for girl students on 16th December 2022 to make the College a girl-friendly campus and the points discussed in the meeting were also reviewed.</li> </ul>
<b>19.IQAC.6.0</b>	<b>Strategic Plan and its Achievement of targets</b>
	The achievements of targets for 2020-2022 were reviewed.
<b>19.IQAC.7.0</b>	<b>Stakeholders' Feedback</b>
<b>19.IQAC.7.1</b>	<b>Student Satisfaction Survey</b>
	A survey on student satisfaction was conducted in November 2021 to analyze the satisfaction of the

	students in various factors, and the members expressed their satisfaction with the positive feedback provided by the students. The members also reviewed the Corrective Actions taken for the few aspects that need to be improved.
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Dr. A.Merline, Dean - P&D thanked all the members for their active participation and valuable suggestions.



**IQAC COORDINATOR**

**IQAC COORDINATOR**  
**SETHU INSTITUTE OF TECHNOLOGY**  
 PULLOOR - 626 115, Kariapatti Taluk  
 Virudhunagar District, Tamil Nadu



**PRINCIPAL**

**Dr. A. Senthil Kumar**  
 PRINCIPAL  
**SETHU INSTITUTE OF TECHNOLOGY**  
 Pulloor, Kariapatti - 626 115  
 Virudhunagar District





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### **ACTION TAKEN REPORT ON NINETEENTH IQAC MEETING MINUTES**

#### **19. IQAC.3.0      Quality Enhancement Program**

The Faculty Induction Program for the new faculty members was conducted in March 2022.

#### **19. IQAC.4.0      Academic Audit**

The HoDs are requested to carry out necessary action based on the suggestion given by the Academic Audit Team.

**IQAC Coordinator**  
IQAC COORDINATOR  
SETHU INSTITUTE OF TECHNOLOGY  
PULLOOR - 626 115, Kariapatti Taluk  
Virudhunagar District, Tamil Nadu

**Principal**  
**Dr. A. Senthil Kumar**  
PRINCIPAL  
SETHU INSTITUTE OF TECHNOLOGY  
Pulloor, Kariapatti - 626 115  
Virudhunagar District