



Estd. 1995

SETHU INSTITUTE OF TECHNOLOGY

Pulloor, Kariapatti – 626 115

(Accredited by NAAC || An Autonomous Institution)

(Approved by AICTE, New Delhi and affiliated to Anna University, Chennai)

Minutes of the Internal Quality Assurance Cell Meeting

Date: 24.02.2020

The Fourteenth meeting of Internal Quality Assurance Cell was conducted on 24.02.2020 at 10.15 am in the Conference Hall. The following members were present.

S.No.	Faculty Name with Designation & Department	Position
1	Dr. A. Senthil Kumar Principal	Chairperson
2	Dr. G.D. Sivakumar Vice Principal & HoD - MECH	Management Representative
3	Dr.A.M.Shanawaz Dean - TLP	Faculty Members
4	Prof. Helina Rajini Suresh Dean-Student Affairs	
5	Dr.K.Hemalatha Dean - Academics	
6	Dr.N.Balaji Dean - ICT	
7	Dr.R.Murali Kannan Controller of Examinations	
8	Dr.C.Callins Christiyana HoD-CSE	
9	Dr.A.Srinivasan HoD-EEE	
10	Ms.S.Rathnamala For HoD-IT	
11	Dr.C.Jenifa Latha HoD-CIVIL	
12	Dr.C.Marimuthu HoD-CHEMICAL	
13	Dr.V.Dharmaraj HoD-AGRI	
14	Dr.D.Lakshmanraj HoD-Maths	Faculty Members

S.No.	Faculty Name with Designation & Department	Position
15	Dr.V.Revathy HoD – Physics	
16	Dr.L.Jayalakshmi HoD - Chemistry	
17	Dr.R.Naganathan HoD - English	
18	Dr.S.Mothilal PG-Head - M.E.CAD/CAM	
19	Dr.B.Meenakshi Sundaram PG-Head - M.E. PED	
20	Dr.B.Jeyaprabha PG-Head - M.E. Structural Engg.	
21	Dr.S.Sridevi Dean Training	
22	Mr.R.Rajaguru Assoc. Prof./CSE	
23	Mr.T.Harish Babu Asst.Prof./EEE	
24	Selvan.M.Satheesh Kumar, Final Year, CSE	Student Members
25	Selvan.A.Sathish, Third Year, EEE	
26	Selvi.M.Mathuri, Third Year, BME	
27	Selvan.B.Karthikeyan, Second Year, AGRI	
28	Mr.S.J.Pradeep Proprietor, Techno Fusion, Engineering Consultant & Contractor, Aruppukottai.	Alumni Members
29	Mr.G.Rajamurthy, Director, Singai Coirs Cluster Pvt. Ltd., Singampunari, Sivagangai District.	Employer/Industrialist
30	Dr.T.Guru Baskar Dean - Administration	Senior Administrative Officer
32	Dr.A.Merline Dean – Planning & Development	Co-ordinator

The Principal welcomed all the members of the IQAC and briefed about the various quality assurance initiatives of the College and requested the IQAC coordinator to proceed as per the agenda.

14.IQAC.1.0	Ratification of the Previous Minutes
	The minutes of the previous meeting was ratified by the IQAC. The Cell also reviewed the Action Taken Report and approved the same.
14.IQAC.2.0	Growth and Development of the College
	<p>The following growth and development activities carried out</p> <ul style="list-style-type: none"> • N.R.I Ladies Hostel has been constructed at a cost of Rs.58.5 lakhs • Agriculture Field Lab was constructed at a cost of Rs.70 lakhs • Cable trench work at a cost of Rs.35 lakhs • CSE Block weathering course work at a cost of Rs.17.5 lakhs
14.IQAC.3.0	Quality Assurance Initiatives of the Institution
14.IQAC.3.1	NBA Expert Team
	It is noted that the Departments of CSE, ECE and EEE can expect visit by the NBA Expert Team by April 2020.
14.IQAC.3.2	NAAC Accreditation
	<ul style="list-style-type: none"> • It is noted that the NAAC Working Committee is reconstituted and the Coordinators are working with respect to their criteria and reviews about their data collection & preparation were analyzed and proceed with the activities as per the Action Plan.
14.IQAC.4.0	Quality Enhancement Programs
14.IQAC.4.1	Programs conducted by Faculty Development Cell
	<ul style="list-style-type: none"> • The IQAC noted the programs conducted by the Faculty Development Cell to enhance the pedagogical skills of the faculty members
14.IQAC.4.2	Internal Quality Assurance Initiatives Meetings
	<ul style="list-style-type: none"> • The details of Internal Quality Assurance Initiative Meetings conducted at the Institutional level to institutionalize the quality assurance practices as per NBA and NAAC criteria were noted by IQAC
14.IQAC.5.0	Peer Team Audit
	It was informed that the Peer team Audit for the year 2018-2019 will be conducted in month of March 2020.
14.IQAC.6.0	Review of Attainment Analysis of POs and PSOs
14.IQAC.6.1	Consolidated Attainment Analysis of POs and PSOs of 2015-2019 Batch

	<p>The attainment analysis of POs and PSOs for the 2015-2019 batch was reviewed for all the programs.</p> <p>The following suggestions for the improvement in POs and PSOs attainment were reviewed:</p> <ul style="list-style-type: none"> ✚ Students may be encouraged to use research methodologies and software analytical tools to investigate and analyze complex engineering problems. ✚ To promote self learning students may be motivated to participate in various SWAYAM online courses and other certification courses.
14.IQAC.7.0	Strategic Plan and its Achievement of targets
	<p>The IQAC noted the Strategic Plan and achievements reviewed the targets for the academic year 2019-2020 and approved the same. The IQAC appreciated the efforts taken to achieve the targets.</p> <p>The Industry nominee, Mr.G.Rajamurthy suggested that to improve the Industry Institute Interaction all the Departments can identify Industries relevant to their Departments in the Regional, National and International Level. Efforts can be taken to collaborate with few of these Industries and thereby Consultancy may be offered to those Industries at a later point of time.</p>
14.IQAC.8.0	Stakeholders' Feedback
	<p>Observations and Suggestions of NBA Expert Team Visit of the Departments for Mechanical Engineering and Information Technology</p> <p>The observations and the suggestions given by the 'NBA Expert Team were discussed. The members noted the Corrective Actions taken for the suggestions given by the Expert Team.</p> <p>The Alumni nominee, Mr.S.J.Pradeep suggested that students may be encouraged to become Entrepreneurs through the programs conducted by the Entrepreneurship Development Cell and he offered to guide the students in the activities related to becoming an Entrepreneur after graduation.</p>

Dr. A.Merline, IQAC Coordinator thanked all the members for their active participation and valuable suggestions and assured that the College will implement all the quality assurance initiatives suggested by the members.

IQAC COORDINATOR

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SETHU INSTITUTE OF TECHNOLOGY





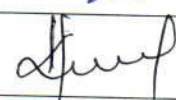
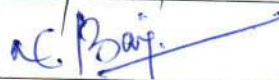
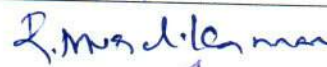
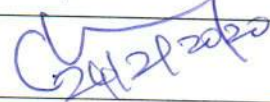
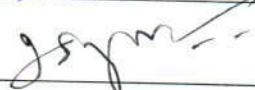
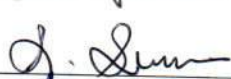



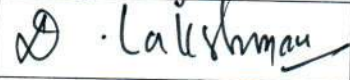
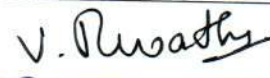


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Virudhunagar District, Tamil Nadu









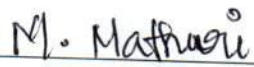




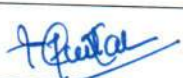

PRINCIPAL

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PUNJAGOTTA - 626 115
VIRUDHUNAGAR (DI)

The Fourteenth IQAC meeting minutes is ratified by the following members

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2	Dr. G.D. Sivakumar Vice Principal & HoD - MECH	Management Representative	
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30	Mr.M.Kumaran Managing Director, Unique Industrial Automation Pvt. Ltd., Madurai	Community Representative / Parent	
31	Dr.T.Guru Baskar ✓ Dean - Administration	Senior Administrative Officer	
32	Dr.A.Merline Dean – Planning & Development	Co-ordinator	



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ACTION TAKEN REPORT ON FOURTEENTH IQAC MEETING MINUTES

14.IQAC.6.1 Consolidated Attainment Analysis of POs and PSOs of 2015-2019 Batch

Based on the suggestions given by the members the departments are requested to promote self-learning skills through online learning and certification modes offered by SWAYAM, edx, course era etc.,

14.IQAC.7.0 Strategic Plan and its Achievement of targets

Based on the suggestions given by the Industry nominee, Mr.G.Rajamurthy the Departments are requested to identify Industries relevant to their Departments in the Regional, National and International Level by the Industry Institute Interaction cell of the Departments. The Departments also suggested to take efforts to collaborate with few Industries.

PRINCIPAL
SETHU INSTITUTE OF TECHNOLOGY
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VIRUDHUNAGAR (Dt)

IQAC Coordinator
IQAC COORDINATOR
SETHU INSTITUTE OF TECHNOLOGY
PULLOOR - 626 115, Kariapatti Taluk
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