Internal Quality Assurance Cell Meeting

(Internal Preparatory Meeting-1)   **Date: 21.04.2015**

Agenda:

1) Review of NAAC-SSR status.

2) Review of NBA-SAR status.

3) Faculty Workshop.

4) MOODLE for academic activities.

5) Attainment analysis of POs and COs.

6) Feedback for curriculum design.

The first meeting of Internal Quality Assurance Cell was conducted on 21.04.2015 at 11.00 am in the conference hall. The following members were present.

Sl No.	Name of the Member	Present Professional Position/Occupation	Position
1	Dr.A.Senthil Kumar	Principal	Chairperson
2	Dr.K.Rajagopal	Dean - Academics	Senior Administrative Officer
3	Dr.P.Seenikannan	HoD-MECH	Faculty Members
4	Dr.J.Sutha	HoD-CSE	
5	Prof. Shakila Banu	HoD-ICE	
6	Prof. Helina Rajini Suresh	HoD-ECE	
7	Dr.M.Santhi	HoD-EEE	
8	Dr.T.Joshva Devadas	HoD-IT	
9	Dr.Kumudha	HoD-CIVIL	
10	Dr.K.Hemalatha	HoD-EIE	
11	Dr.P.G.Jansi Rani	Dean – S&H	
12	K.M.Senthil Kumar	III Mech	Student Members
13	S.Nagapriya	III Civil	
14	C.Abinaya Devi	III ECE	
15	C.Sangavi	III IT	
16	Dr.G.D.Sivakumar	Vice Principal	Management Representative
17	Dr.A.Merline	Dean – Planning & Development	Co-ordinator

The following matters were discussed.

(i) The status of self study Report of NAAC was reviewed. IQAC members insisted to complete the NAAC-SSR as early as possible.

(ii) The status of the online entry of e-SAR of NBA was reviewed. The HODs of MECH, CSE&ECE were requested to complete the online entry at the earliest.

(iii) IQAC members requested the Heads of all departments to ensure that the course co-ordinators who attended the workshop on pedagogy for outcome based education share their learning with the other course instructors and to practice the same.

(iv) Also the Heads of the departments were requested by the IQAC members to encourage faculty members to use MOODLE platform for academic activities and to get feedback.

(v) It is decided that the course outcome attainment analysis for all the even semester courses be done through both direct and indirect assessment tools. Also the attainment analysis of POs be carried out for the final year students.

(vi) IQAC members insisted that feedback should be obtained from all the stakeholders for the 2015 CBCS curriculum design.

IQAC COORDINATOR
SETHU INSTITUTE OF TECHNOLOGY
PULLOOR - 626 115, Kariapatti Taluk
Virudhunagar District, Tamil Nadu

PRINCIPAL
SETHU INSTITUTE OF TECHNOLOGY
PULLOOR, KARIAPATTI - 626 115,
VIRUDHUNAGAR (Dt).