



SETHU INSTITUTE OF TECHNOLOGY

Pulloor, Kariapatti – 626 115



(Accredited by NAAC || An Autonomous Institution)

Accredited by NBA for MECH, CSE, ECE, EEE and IT Programs

(Approved by AICTE, New Delhi and affiliated to Anna University, Chennai)

Minutes of the Internal Quality Assurance Cell Meeting

Date: 23.12.2016

The fourth meeting of Internal Quality Assurance Cell was conducted on 23.12.2016 at 10.00 am in the conference hall. The following members were present.

S. No.	Name of the Member	Present Professional Position/Occupation	Position
1.	Dr.A.Senthil Kumar	Principal	Chairperson
2.	Dr.G.D.Sivakumar	Vice Principal I	Management Representative
3.	Dr.P.Seenikannan	HoD-MECH	Faculty Members
4.	Dr.J.Sutha	HoD-CSE	
5.	Prof. Helina Rajini Suresh	HoD-ECE	
6.	Dr.M.Santhi	HoD-EEE	
7.	Dr.T.Joshva Devadas	HoD-IT	
8.	Dr.R.Kumutha	HoD-CIVIL	
9.	Dr.K.Hemalatha	HoD-EIE	
10.	Mr.T.Guru Baskar	AP(S.G)	
11.	Dr.A.Srinivasan	Head/M.E. PED	
12.	R.Arunachalam	III Year (ECE)	Student Members
13.	V.Vasumathi	III Year (IT)	
14.	M.Ellakiya	III Year (CIVIL)	
15.	S.Monisha	III Year (E&I)	
16.	Mr.J.Vairamuthu,	Propreitor, Madurai Engineering Company,	Alumni

		Madurai	
17.	Mr. G.Rajamurthy	Director, Singai Coirs Cluster Pvt. Ltd., Singampunari, Sivagangai District	Employer/Industrialist
18.	Dr.A.Merline	Dean – Planning & Development	Co-ordinator

The Principal welcomed all the members of the IQAC and briefed about the various quality assurance initiatives of the College and requested the IQAC coordinator to proceed as per the agenda.

4. IQAC. 1.0	Ratification of the Previous Minutes
	The minutes of the previous meeting was ratified by the IQAC. The Cell also reviewed the Action Taken Report and approved the same.
4. IQAC. 2.0	Growth and Development of the College
4. IQAC. 2.1	New Programs
	AICTE has sanctioned the introduction of the following new program in the academic year 2016-2017 B.E. Agriculture Engineering B.E. Biomedical Engineering B.Tech. Fashion Technology However for B.Tech. Fashion Technology with a sanctioned intake of 60 the students were not admitted in the year 2016
4. IQAC. 2.2	Communication Skills Development through Clubs
	Toastmasters International Club is to help the faculty and students from diverse backgrounds to learn public speaking skills and leadership skills through a worldwide network of meetings
4. IQAC. 2.3	Infrastructure Development
	The committee noted the Infrastructure Developments made in the College during the Academic Year 2015 - 2016. Construction of new buildings and renovation work at a total cost of Rs.514.8 lakhs & purchase of new equipment for Rs. 73.36 lakhs

4. IQAC. 2.4	Autonomous Review Process
	<ul style="list-style-type: none"> The IQAC noted the formation of Core Committee to prepare the necessary documents for the autonomous review process as per the guidelines of UGC and Anna University.
4. IQAC.3.0	Quality Assurance Initiatives of the Institution
4. IQAC.3.1	NAAC Accreditation
	<ul style="list-style-type: none"> The college has been accredited by National Assessment and Accreditation Council, New Delhi with 'A' Grade for 5 years with effect from March 2016. All the departments were requested to continue the best practices that were initiated as a quality sustenance measure
4. IQAC.3.2	NBA Reaccreditation
	<p>The NBA Accreditation (Tier-II) of the following programmes have been extended by the National Board of Accreditation, New Delhi for one more year upto 30.06.2017</p> <p style="text-align: center;">B.E. Electrical and Electronics Engineering B.Tech, Information Technology</p>
4. IQAC.3.3	Quality Assessment of Departments
	It is decided that for the Quality Monitoring of Departments the quantitative parameters of Criterion 4 - Students' Performance and Criterion 5: Faculty Information & Contribution of the NBA revised format will be adopted.
4. IQAC.4.0	Academic Audit
	The committee noted that the Academic Audit was conducted on 14.12.2016 & 15.12.2016 and reviewed the Suggestions given in the Report and the Corrective Actions carried out
4. IQAC.5.0	Review of Attainment Analysis of COs and POs
4. IQAC.5.1	Consolidated Attainment Analysis of COs of 2012-2016 Batch
	The attainment analysis of COs for the 2012-2016 batch was reviewed for all the programs.

	<p>The following suggestions for all programs for the improvement in COs attainment were reviewed</p> <ul style="list-style-type: none"> • More group assignments can be given to students in the Higher order thinking skills • Faculty members may increase the ability to apply the knowledge of fundamentals by making students solve more problems
4. IQAC.5.2	Consolidated Attainment Analysis of COs of the Even Semester Courses of the year 2015-2016
	<p>The CO Attainment for the sixth, fourth and second semesters for the year 2015-2016 was reviewed.</p> <p>The following consolidated suggestions for all programs for the improvement in CO attainment of current batches are reviewed:</p> <ul style="list-style-type: none"> • More real time examples can be used in the class to help students understand the fundamentals concepts better • More experiential learning like lab supported teaching, Industrial visits and doing projects can be promoted
4. IQAC.5.3	Consolidated Attainment Analysis of POs & PSOs upto Completed Semesters
	<p>The attainment of POs and PSOs of the current three batches were reviewed based on the COs attainment up to sixth, fourth and second semester courses for the 2013-2017, 2014-2018 and 2015-2019 batches, respectively.</p> <p>The following consolidated suggestions for all programs for the improvement in POs and PSOs attainment of current batches are reviewed:</p> <ul style="list-style-type: none"> • Students may be encouraged to design and develop solutions through Project Based Learning • Students may be encouraged to do multidisciplinary projects to design solutions with multidisciplinary concepts

4. IQAC.6.0	Strategic Plan and its Achievements of Targets towards fulfilment of Vision and Mission of the Institution
	The IQAC noted the Strategic Plan 2016-2020 and the targets for the academic year 2016-17.
4. IQAC.7.0	Stakeholders' Feedback
	Suggestions given by NAAC Peer Team
	The suggestions given by the 'NAAC Peer Team' was discussed. The members noted the Corrective Actions

Dr. A.Merline, IQAC Coordinator thanked all the members for their valuable suggestions



IQAC COORDINATOR



PRINCIPAL
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