



Estd. 1995

SETHU INSTITUTE OF TECHNOLOGY

Pulloor, Kariapatti – 626 115

(Accredited by NAAC || An Autonomous Institution)

(Approved by AICTE, New Delhi and affiliated to Anna University, Chennai)

Minutes of the Internal Quality Assurance Cell Meeting

Date: 23.11.2020

The Fifteenth meeting of Internal Quality Assurance Cell was conducted on 23.11.2020 at 10.15 am through online mode. The following members were present.

S.No.	Faculty Name with Designation & Department	Position
1	Dr. A. Senthil Kumar Principal	Chairperson
2	Dr. G.D. Sivakumar Vice Principal & HoD - MECH	Management Representative
5	Dr.K.Hemalatha Dean - Academics	
6	Dr.N.Balaji Dean - ICT	
7	Dr.R.Murali Kannan Controller of Examinations	
8	Dr.C.Callins Christiyana HoD-CSE	
9	Dr.M.Sheik Dawood HoD-ECE	
10	Dr.A.Srinivasan HoD-EEE	
11	Ms.S.Rathnamala For HoD-IT	
14	Dr.V.Dharmaraj HoD-AGRI	
15	Dr.D.Lakshmanraj HoD-Maths	Faculty Members
16	Dr.V.Revathy HoD – Physics	
17	Dr.L.Jayalakshmi HoD - Chemistry	
20	Dr.B.Meenakshi Sundaram PG-Head - M.E.PED	

S.No.	Faculty Name with Designation & Department	Position
21	Dr.B.Jeyaprabha PG-Head - M.E.Structural Engg.	
23	Mr.R.Raja Guru Assoc.Prof./CSE	
24	Mr.T.Harish Babu Asst.Prof./EEE	
26	Selvan.A.Sathish, Final Year, EEE	
27	Selvi.M.Mathuri, Final Year, BME	
28	Selvan.B.Karthikeyan, Third Year, AGRI	
29	Mr.S.J.Pradeep Proprietor, Techno Fusion, Engineering Consultant & Contractor, Aruppukottai.	Alumni Members
30	Mr.G.Rajamurthy, Director, SingaiCoirs Cluster Pvt. Ltd., Singampunari, Sivagangai District.	Employer/Industrialist
31	Dr.T.Guru Baskar Dean - Administration	Senior Administrative Officer
32	Dr.A.Merline Dean – Planning & Development	Co-ordinator

The Principal welcomed all the members of the IQAC and briefed about the various quality assurance initiatives of the College and requested the IQAC coordinator to proceed as per the agenda.

15.IQAC.1.0	Ratification of the Previous Minutes
	The minutes of the previous meeting was ratified by the IQAC. The Cell also reviewed the Action Taken Report and approved the same.
15.IQAC.2.0	Quality Assurance Initiatives of the Institution
15.IQAC.2.1	NBA Expert Team
	It is noted that the Departments of CSE, ECE and EEE can expect visit by the NBA Expert Team is postponed due to the pandemic Covid situation.
15.IQAC.2.2	NAAC Accreditation
	<ul style="list-style-type: none"> It is noted that the NAAC Working Committee is

	reconstituted and the Coordinators are working with respect to their criteria and reviews about their data collection & preparation were analyzed and proceed with the activities as per the Action Plan.
15.IQAC.3.0	Quality Enhancement Programs
15.IQAC.3.1	Programs conducted by Faculty Development Cell
	<ul style="list-style-type: none"> The details of the programs conducted by the IQAC on Clarity of Pos and Examination Reforms on Assessment Strategy noted by IQAC
15.IQAC.3.2	Internal Quality Assurance Initiatives Meetings
	<ul style="list-style-type: none"> The details of Internal Quality Assurance Initiative Meetings conducted at the Institutional level to institutionalize the quality assurance practices as per NBA and NAAC criteria were noted by IQAC
15.IQAC.4.0	Review of Attainment Analysis of COs
15.IQAC.4.1	Consolidated Attainment Analysis of COs of ODD Semester Courses of 2019-2020
	<p>The attainment analysis of COs of Odd Semester Courses of 2019-2020 was reviewed for all the programs.</p> <p>The following suggestions for the improvement in POs and PSOs attainment were reviewed:</p> <ul style="list-style-type: none"> Assessment questions for Laboratory courses have to be improve and CO - PO mapping should be done correspondingly New content should be addressed based on societal issues for the relevant courses
15.IQAC.5.0	Strategic Plan and its Achievement of targets
	The IQAC noted the Strategic Plan and achievements reviewed the targets for the academic year 2019-2020 and approved the same. The IQAC appreciated the efforts taken to achieve the targets.

Dr. A.Merline, IQAC Coordinator thanked all the members for their active participation and valuable suggestions and assured that the College will implement all the quality assurance initiatives suggested by the members.



IQAC COORDINATOR



PRINCIPAL
Dr. A. Senthil Kumar, M.E., Ph.D.,
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