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# SETHU INSTITUTE OF TECHNOLOGY

Pulloor, Kariapatti – 626 115

**(Accredited by NAAC || An Autonomous Institution)**

*(Approved by AICTE, New Delhi and affiliated to Anna University, Chennai)*

## Minutes of the Internal Quality Assurance Cell Meeting

**Date: 13.11.2019**

The Thirteenth meeting of Internal Quality Assurance Cell was conducted on 13.11.2019 at 10.00 am in the Conference Hall. The following members were present.

Sl.No.	Name of the Member	Position
1	<b>Dr. A. Senthil Kumar</b> Principal	Chairperson
2	<b>Dr. G.D. Sivakumar</b> Vice Principal & HoD - MECH	Management Representative
3	<b>Dr.A.M.Shanawaz</b> Dean - TLP	Faculty Members
4	<b>Prof. Helina Rajini Suresh</b> Dean-Student Affairs	
5	<b>Dr.R.Murali Kannan</b> Controller of Examinations	
6	<b>Dr.C.Callins Christiyana</b> HoD-CSE	
7	<b>Dr.M.Sheik Dawood</b> HoD-ECE	
8	<b>Dr.A.Srinivasan</b> HoD-EEE	
9	<b>Dr.S.Sivaranjani</b> HoD-IT	
10	<b>Dr.C.Jenifa Latha</b> HoD-CIVIL	
11	<b>Dr.C.Marimuthu</b> HoD-CHEMICAL	
12	<b>Dr.Kanimozhi</b> HoD-BME	
13	<b>Dr.V.Dharmaraj</b> HoD-AGRI	
14	<b>Mr.R.Ramesh Kannan</b> Asst.Prof / Physics	

15	<b>Dr.S.Mothilal</b> PG-Head - M.E.CAD/CAM	Faculty Members
16	<b>Dr.B.Meenakshi Sundaram</b> PG-Head - M.E. PED	
17	<b>Dr.B.Jeyaprabha</b> PG-Head - M.E. Structural Engg.	
18	<b>Dr.S.Sridevi</b> Dean Training	
19	<b>Dr.T.GuruBaskar,</b> Prof./GE	
20	<b>Mr.R.Rajaguru</b> Assoc.Prof./CSE	
21	<b>Mr.T.HarishBabu</b> Asst.Prof./EEE	Student Members
22	<b>Selvan.M.Satheesh Kumar,</b> Final Year, CSE	
23	<b>Selvan.A.Sathish,</b> Third Year, EEE	
24	<b>Selvi.M.Mathuri,</b> Third Year, BME	
25	<b>Selvan.B.Karthikeyan,</b> Second Year, AGRI	Alumni Members
26	<b>Mr.S.J.Pradeep</b> Proprietor, Techno Fusion, Engineering Consultant & Contractor, Aruppukottai.	
27	<b>Mr. G.Rajamurthy,</b> Director, Singai Coirs Cluster Pvt. Ltd., Singampunari, SivagangaiDist.	Employer/Industrialist
28	<b>Mr.K.Muthukumaran</b> Administrative Officer	Administrative Officer
29	<b>Dr. A. Merline</b> Dean – Planning & Development, ECE Dept.	Co-ordinator

The Principal welcomed all the members of the IQAC and briefed about the various quality assurance initiatives of the College and requested the IQAC coordinator to proceed as per the agenda.

<b>13.IQAC.1.0</b>	<b>Ratification of the Previous Minutes</b>
	The minutes of the previous meeting was ratified by the IQAC. The Cell also reviewed the Action Taken Report and approved the same.
<b>13.IQAC.2.0</b>	<b>Quality Assurance Initiatives of the Institution</b>
<b>13.IQAC.2.2.1</b>	<b>NBA Expert Team</b>
	The NBA Expert Team visited the UG programs of the B.E. Mechanical Engineering and B.Tech. Information Technology from 01.11.2019 to 03.11.2019 and awaiting for the results.
<b>13.IQAC.2.2.2</b>	<b>Prequalifier submitted for CSE, ECE and EEE on 14.10.2019</b>
	The Prequalifier for NBA Accreditation for the UG programs of the Departments of Computer Science and Engineering, Electronics and Communication Engineering and Electrical and Electronics Engineering were submitted Online on 14.10.2019 and the approval status is received. It is decided to submit the SAR by December 2019.
<b>13.IQAC.2.2.3</b>	<b>Quality Assessment of Departments</b>
	The IQAC noted the parameters for Quality Assessment for the Departments of Mechanical Engineering, Computer Science and Engineering, Electronics and Communication Engineering, Electrical and Electronics Engineering, Information Technology and Civil Engineering for the year 2018-2019.
<b>13.IQAC.3.0</b>	<b>Quality Enhancement Programs</b>
<b>13.IQAC.3.1</b>	<b>Internal Quality Assurance Initiatives Meetings</b>
	The details of Internal Quality Assurance Initiative Meetings conducted at the Institutional level to institutionalize the quality assurance practices as per NBA and NAAC criteria were noted by IQAC
<b>13.IQAC.4.0</b>	<b>Academic Audit</b>
	The IQAC noted the conduct of Academic Audit in October 2019 and reviewed the suggestions given in the report and the corrective actions carried out.
<b>13.IQAC.5.0</b>	<b>Review of Attainment Analysis of COs and PEOs</b>
<b>13.IQAC.5.1</b>	<b>Consolidated Attainment Analysis of COs of 2015-2019 Batch</b>
	The attainment analysis of COs for the 2015-2019 batch was reviewed for all the programs. The following suggestions were discussed for the improvement in CO attainment:

	<ul style="list-style-type: none"> <li>• Make up classes may be organized to give more practice to enhance the ability to analyze complex engineering problems.</li> <li>• Integrated Courses can be designed to achieve higher cognitive skills</li> </ul>
<b>13.IQAC.6.2</b>	<b>Consolidated Attainment Analysis of PEOs of 2011-2015 Batch based on the feedback given by the graduates after 4 years of graduation the following two areas need improvement</b>
	<ul style="list-style-type: none"> <li>• To promote independent and lifelong learning students are motivated to participate in International conferences / technical seminars on latest technological developments.</li> </ul>
<b>13.IQAC.7.0</b>	<b>Stakeholders' Feedback</b>
<b>13.IQAC.7.1</b>	<b>Student Satisfaction Survey</b>
	Student Satisfaction Survey was conducted to analyze the satisfaction of the students in various aspects and the members expressed satisfaction on the good feedback provided by the students. The members also reviewed the Corrective Actions taken for the few aspects that need to be improved.

Dr. G.D. Sivakumar, Vice Principal thanked all the members for their active participation and valuable suggestions and assured that the College will implement all the quality assurance initiatives suggested by the members.



**IQAC COORDINATOR**



**PRINCIPAL**  
**Dr. A. Senthil Kumar, M.E., Ph.D.,**  
**PRINCIPAL**  
**SETHU INSTITUTE OF TECHNOLOGY**  
 PULLOOR, KARIAPATTI - 626 115  
 VIRUDHUNAGAR (Dt)