



Estd. 1995

SETHU INSTITUTE OF TECHNOLOGY

Pulloor, Kariapatti – 626 115

(Accredited by NAAC || An Autonomous Institution)

(Approved by AICTE, New Delhi and affiliated to Anna University, Chennai)

Minutes of the Internal Quality Assurance Cell Meeting

Date: 28.09.2019

The twelfth meeting of Internal Quality Assurance Cell was conducted on 28.09.2019 at 11.00 am in the conference hall. The following members were present.

Sl.No.	Name of the Member	Position
1	Dr. A. Senthil Kumar Principal	Chairperson
2	Dr. G.D. Sivakumar Vice Principal & HoD - MECH	Management Representative
3	Dr.A.M.Shanawaz Dean - TLP	Faculty Members
4	Prof. Helina Rajini Suresh Dean-Student Affairs	
5	Dr.R.Murali Kannan Controller of Examinations	
6	Dr.C.Callins Christiyana HoD-CSE	
7	Dr.M.Sheik Dawood HoD-ECE	
8	Dr.A.Srinivasan HoD-EEE	
9	Dr.S.Sivaranjani HoD-IT	
10	Dr.C.Jenifa Latha HoD-CIVIL	
11	Dr.C.Marimuthu HoD-CHEMICAL	
12	Dr.Kanimozhi HoD-BME	
13	Dr.V.Dharmaraj HoD-AGRI	

14	Mr.R.Ramesh Kannan Asst.Prof / Physics	Faculty Members
15	Dr.S.Mothilal PG-Head - M.E.CAD/CAM	
16	Dr.B.Meenakshi Sundaram PG-Head - M.E. PED	
17	Dr.B.Jeyaprabha PG-Head - M.E. Structural Engg.	
18	Dr.S.Sridevi Dean Training	
19	Dr.T.GuruBaskar, Prof./GE	
20	Mr.R.Rajaguru Assoc.Prof./CSE	
21	Mr.T.HarishBabu Asst.Prof./EEE	Student Members
22	Selvan.M.Satheesh Kumar, Final Year, CSE	
23	Selvan.A.Sathish, Third Year, EEE	
24	Selvi.M.Mathuri, Third Year, BME	
25	Selvan.B.Karthikeyan, Second Year, AGRI	Alumni Members
26	Mr.S.J.Pradeep Proprietor, Techno Fusion, Engineering Consultant & Contractor, Aruppukottai.	
27	Mr. G.Rajamurthy, Director, Singai Coirs Cluster Pvt. Ltd., Singampunari, SivagangaiDist.	Employer/Industrialist
28	Mr.K.Muthukumaran Administrative Officer	Administrative Officer
29	Dr. A. Merline Dean – Planning & Development, ECE Dept.	Co-ordinator

The Principal welcomed all the members of the IQAC and briefed about the various quality assurance initiatives of the College and requested the IQAC coordinator to proceed as per the agenda.

12.IQAC. 1.0	Ratification of the Previous Minutes
	The minutes of the previous meeting was ratified by the IQAC. The Cell also reviewed the Action Taken Report and approved the same.
12.IQAC.2.0	Growth and Development of the College
12.IQAC.2.1	MoU with Foreign Universities
	It is informed that our College has signed a Memorandum of Understanding with <ul style="list-style-type: none"> • Asian Institute of Medicine, Science and Technology (AIMST) University, Kedah, Malaysia and • Multimedia University (MMU) Malaysia
12.IQAC.2.2	Unnat Bharat Abiyan (UBA) Implementation
	It is informed that our College has been selected as one of the Institutions to participate in UNNAT BHARAT ABHIYAAN (UBA), a flagship programme under MHRD, Govt. of India. The objective of this programme is to motivate and engage the reputed higher educational institutes to work for rural areas
12.IQAC.3.0	Quality Assurance Initiatives of the Institution
12.IQAC.3.1	NBA Accreditation
	<ul style="list-style-type: none"> • It is noted that the Departments of MECH and IT can expect visit by the NBA Expert Team by October 2019 or November 2019. • It was informed that the Departments of CSE, ECE and EEE have to submit the Prequalifier in the first week of October 2019 and the SAR by the end of November 2019. The Departments were requested prepare all the required documents. • The other eligible Departments such as the Departments of Civil Engineering and Chemical Engineering were asked to prepare to go for NBA Accreditation in the year 2020-2021
12.IQAC.3.2	NAAC Accreditation
	<ul style="list-style-type: none"> • It is noted that the NAAC Working Committee is reconstituted and the Coordinators are requested to start collecting all the data from the Departments and proceed with the activities as per the Action Plan.

12.IQAC.4.0	Quality Enhancement Programs
12.IQAC.4.0	Programs conducted by FDC and IQAC
	The IQAC noted the pedagogical training programs conducted for the faculty members by the Faculty Development Cell and Internal Quality Assurance Cell and another program by Infosys
12.IQAC.5.0	Academic Audit
	It was informed that the Academic Audit for the year 2018-2019 will be conducted in October 2019.
12.IQAC.6.0	Students' Achievements
	The achievements of students in Co-curricular and Extra-curricular Activities for the year 2018 - 2019 was noted by IQAC
12.IQAC.7.0	Review of Attainment Analysis of COs of Even Semester Courses of 2018-2019
12.IQAC.7.1	Consolidated Attainment Analysis of COs of Even Semester Courses of 2018-2019
	<p>The attainment of COs of even semester courses of the Academic year 2018-2019 were reviewed. The following suggestions for all programs for the improvement in CO attainment of current batches are reviewed:</p> <ul style="list-style-type: none"> • Guest lectures may be organized in the Departments to improve the awareness about the societal, health, safety, legal, cultural issues and consequent responsibilities relevant to their respective professional engineering practice
12.IQAC.7.2	Consolidated Attainment Analysis of POs & PSOs of current batches
	<p>The attainment of POs and PSOs of the three batches of the Academic year 2018-2019 were reviewed. The following suggestion is discussed to improve the attainment of POs and PSOs of all programs</p> <ul style="list-style-type: none"> • Students may be motivated to design solutions with consideration to national and international safety norms and societal & environmental aspects in their project work
12.IQAC.8.0	Strategic Plan and its Achievement of targets
	The IQAC noted the Strategic Plan and achievements of the targets for the academic year 2018-19. The IQAC appreciated the efforts taken to achieve the targets. The IQAC reviewed the targets for the academic year 2019-2020 and approved the same

Dr. G.D. Sivakumar, Vice Principal thanked all the members for their active participation and valuable suggestions and assured that the College

will implement all the quality assurance initiatives suggested by the members.



IQAC COORDINATOR



PRINCIPAL
Dr. A. Senthil Kumar, M.E., Ph.D.,
PRINCIPAL
SETHU INSTITUTE OF TECHNOLOGY
PULLOOR, KARIAPATTI - 626 115
VIRUDHUNAGAR (Dt)